

THE CHURCH OF SCOTLAND

ARDROSSAN PARK PARISH CHURCH

TRUSTEES' REPORT AND FINANCIAL STATEMENT`

YEAR ENDED 31st DECEMBER 2019

Congregation No: 120650

Charity No: SC004736

Stated Annual Meeting: Sunday 29th March 2020

Reference and Administrative Information

Charity Name: Ardrossan Park Parish Church
Charity Registration Number: SC 004736
Congregation Reference No: 120650
Contact Address: Mrs Frances Reid
179 G/L Glasgow Street
Ardrossan KA22 8EY

Principal Office-bearers

Interim Moderator Rev. Alan Ward
Session Clerk Mrs M Crocker
Church Treasurer: Mrs Frances Reid

Independent Examiner

Mrs S Manson
Ayrshire Community Trust
27-29 Vernon Street
Saltcoats
KA21 5HE

Bankers

Bank of Scotland
57 Dockhead Street
Saltcoats
KA21 5EY

Trustees' Annual Report

Year ended 31st December 2019

Structure, Governance and Management

Governing Document

The Church is administered in accordance with the terms of a Model Deed of Constitution and with effect from June 2017, by a Unitary Constitution.

Recruitment and Appointment of Trustees

Members of the Kirk Session are the charity trustees. The Kirk Session members are the elders of the church and are chosen from those members of the church who are considered to have the appropriate gifts and skills. The minister, who is a member of the Kirk Session, is elected by the congregation and inducted by Presbytery.

The following people are Trustees of this church

Kirk Session Members

Rev Tanya Webster	Mrs F Reid	Miss. S Black
Mrs H Allan	Mrs S Scott	Mrs J Bruce
Mrs A Benson	Mrs M Crocker	Mrs J Findlay
Mrs J Jakabowski	Mrs L Kerr	Mr C Massie
Mr R Lavalette	Mrs Y Bennett	Mrs V McIntyre
Mrs L Hunter	Mrs J Morrison	Mrs M Massie
Mrs E Rhodes	Mrs A Robertson	Mr J Rhodes
Mr J Allison	Mrs M Taylor	Miss A Wallace
Mrs R Wallace	Mr A Benson	Mrs N McConnell
Mrs S Allison	Mr W Scott	Mr K McConnell
Mr C McVey		

Organisational Structures

The Kirk Session meets six times a year and is responsible for spiritual and temporal affairs within the church. It is moderated by the minister, although there are four main committees, Finance, Pastoral care, Property and Mission, to whom certain responsibilities are delegated.

Objectives and Activities

The Church of Scotland is Trinitarian in doctrine, Reformed in tradition and Presbyterian in polity. It exists to glorify God and to work for the advancement of Christ's Kingdom throughout the world. As a national Church, it acknowledges a distinctive call and duty to bring the ordinances of religion to the people in every parish of Scotland through a territorial ministry. It co-operates with other Churches in various ecumenical bodies in Scotland and beyond.

In 2008, the General Assembly urged congregations, which were not already using the Model or Unitary Constitution, to review their practice and consider adopting one or the other. This was prompted by the need for

local congregations to comply with the Charities and Trustee Investment (Scotland) Act 2005 which placed upon members of Kirk Session, Congregational Boards, Deacons' Courts and Committees of Management the additional responsibility of Charity Trusteeship. With this comes a far greater need for transparency and simplicity in governance. In that context, the provision of a written constitution for the congregation and a single agency responsible for governance is greatly to be desired. In order to comply fully with this burden of charity trusteeship,

Trustees' Annual report (cont)
Year ended December 2019

there has been a healthy trend towards the adoption of the 'Unitary Constitution' This arrangement provides the necessary written constitution, but at the same time eliminates the possibility of Charity Trustees being constituted in separate meetings and coming to different views on matters of common interest. Park Church adopted a Unitary Constitution with effect from June 2017.

Our regular Church services are on a Sunday morning at 11.00am. The Sunday School, now known as the Lighthouse Kids, and Young Teens meet at the same time, joining with the Congregation for the first part of the morning worship service.

The Sacrament of Holy Communion is celebrated four times per year on the first Sunday of March, June, September and December. Children are welcome at all Communion Services. Our Interim Moderator is able to offer Communion to housebound members. During Holy Week, services are held in our lesser hall every morning. These services are led by one of several ministers of different denominations in the town.

We often work with our Saltcoats sister church -Kirkgate. To this end we held a Joint Christmas Praise night at which members of Park and Kirkgate took part. There is also a joint Bible Study group which meets fortnightly at Kirkgate.

During the week our hall accommodation is open for a whole range of activities catering for all age groups. There are the usual church groups, Church of Scotland Guild, Boys Brigade, Girls Brigade, and Choir, but also Brownies Rainbow Guides and a number of community groups, including Baby and Toddlers, Judo, Yoga, Badminton and an Autumn Club that provides social activities for an older age group. During the summer we were able to accommodate a "sleepover" for the Brownies and a young person's dance group. Our Men's Group has continued to be successful and meets twice a month. An AA group also meets in our halls each week. We also have an exercise group, the Mature Movers, a walking group and a craft group.

Our accommodation diary is busy year-round and the local community make full use of our facilities as well as church organisations

We are at present, without a permanent minister as Rev. Tanya Webster left us in October to take up a new appointment in Aberdeen. A cash gift of almost £800 was made to Rev Webster on her leaving. Presbytery appointed Rev. Alan Ward as Interim Moderator from October and Mr Andrew Bruce is acting in a Locum capacity until that position is reviewed at the end of September 2020. Ardrossan Presbytery has not yet given Ardrossan Park permission to call a new minister until they have completed a review of the Presbytery Plan. Therefore Park Church is in a vacancy situation with an indefinite timescale.

Achievements and Performance

Members of the church including the Guild, Choir and the children of the Sunday School (Lighthouse kids) have continued to be involved in leading worship at different times and services throughout the year. The Choir continues to enhance worship each week through the singing of an introit, doxology and occasionally, an anthem. There is a list of volunteers who, every Sunday, take part in reading the lessons from the Bible.

A new Outreach and Family worker, Gordon Isbister was appointed and took up his post in February 2019. Gordon's responsibilities include involvement in Messy church, Linked Hands, The Boys Brigade and he began a new venture called Coffee and Calm where anyone could come to church on one weekday and sit quietly in the sanctuary, listening to music, and then enjoying a cup of coffee.

During the year, for six months we welcomed a student for the ministry, Douglas Creighton. Alongside Rev Tanya Webster he participated in church services and was also involved in a number of other church, pastoral and community activities. We also were lucky enough to have another student, Betsi Thane who again participated in services and took on a pastoral roll.

Each year, a pilgrimage group have a weekend excursion to various places in the UK. This year it was to Pitlochry.

During this trip £300 was raised for Jeel al Amal Orphanage and school in Bethany. 2020 will see a pilgrimage to Oberammergau to see the Passion play.

Trustees' Annual Report (cont) Year ended December 2019

Following the concerted efforts made in 2015, it is gratifying to record that the Boy's Brigade numbers have been maintained during the year. Their ages range from Primary one to secondary school level. We have a Captain and various support helpers including our outreach worker and a Sunday School superintendent.

The Girls' Brigade continues to flourish with around 24 attending regularly and a leadership team of six. They continued with their work in all sections according to the Girls' Brigade Scotland programme and took part in North Ayrshire divisional competitions. At the dedication service of the Boys and Girls Brigades, two of the girls received their Brigadier's Badge presented by the Depute Divisional Commissioner. The Girls Brigade also play their part in caring activities and in September held a Coffee Evening in Aid of McMillan Nurses.

Park Church celebrated the 60th Anniversary of the dedication of the present building, at the end of September 2019. This milestone was marked by a special service of memories of the last 60 years, and a congregational tea after morning worship when a special "Diamond Anniversary" cake was cut

Pastoral Care

We are fortunate to have a conscientious team of visitors whose Pastoral care responsibilities ensure that we maintain contact with not only our own congregation but with those individuals who have need of our services.

We have continued our partnership with the local Women's' Refuge and again used our designated Angel Tree to gather presents for distribution to families in need at Christmas. 99 parcels were donated and gifted in December 2019. On a Christmas theme, there is an annual Christmas Tree Bauble appeal in aid of the Children's Hospice Association Scotland.

Our efforts with sufferers of Dementia and their carers have continued this year through the work of our outreach worker who has provided a varied programme of activities each month. This group called (Linked Hands) meets twice monthly on Wednesdays and Fridays. Our approach is consistent with Alzheimer Scotland Policy.

Once again we responded to the Blythwood Care Shoe Box Appeal and collected 157 shoe boxes, in addition the Craft group provided many articles of warm hand knitted clothes and a selection of hand made blankets and quilts. Other members of the congregation gave cash donations to the order of £212 that is put to good use by the Blythwood authorities.

Unfortunately, there is still a continuing need for a local food bank and our members contribute to the North Ayrshire Food bank on a weekly basis.

We continue to have close ties with South Beach House, The Church of Scotland Care Home in Ardrossan . Several members of the congregation each conduct worship at the home twice a year and one of our elders has taken over as Convener of the Friends of South beach Group. Members of the congregation are very active in supporting South Beach and regularly provide goods for the in-house shop within the home. This year saw the 150th Anniversary of Crossreach, (the Social Care arm of the Church of Scotland) and the occasion was marked by several different activities at South Beach House. The Moderator of the Church of Scotland also visited South Beach and had tea with the residents. We continue to collect orders from the Crossreach sales catalogue, the proceeds of which (this year £262) go towards fundraising for Crossreach.

Our book of Remembrance continues to be on display in the sanctuary every week and our "Blue Christmas" service (for those who are grieving and have lost a loved one) continues to provide comfort for those who are bereaved.

We hold a Harvest Service annually in September/October followed by a special Harvest Lunch, for which there is a charge, after morning worship. There is also a special collection for a designated charity. In 2019 the charity chosen was "Mary's Meals" and the proceeds amounted to more than £700

There was also a Christian Aid Lunch in May. Donation envelopes were previously offered to the congregation and all proceeds were sent to Christian Aid.

Trustees Annual report (cont)

Year ended 31st December 2019

We wish to be a caring church for the community we serve, and in pursuit of this we are compliant with the safeguarding requirements of the Church of Scotland in terms of the "Protection of Vulnerable Groups legislation".

Mission

In 2018 we undertook a twinning agreement with Kazomba Church in the Milala Presbytery of Malawi. Since then there has been regular contact via email and social media with the minister of Kazomba Church. A communion retiring offering, regular 'piggy bank' donations and a car wash by the Sunday School which raised £435, all contributed to our accumulated funds in support of Kazomba. During 2019 the need for a motorbike to aid the minister in his frequently long journeys across the parish was recognised and to this end Park Church supplied the funds to buy this. The storms during the rainy season resulted in the school roof being blown off and again £700 was sent towards building shelters for the pupils before the next set of rains come.

On a similar theme, we hold regular Tradecraft sales in the church.

We continue our outreach to the non church groups that meet within our halls at Christmas with invitations to our services. All organisations also have a nominated elder who keeps contact with them and promotes the work of the church.

We have continued to hold regular "Messy Church" events on a Saturday afternoon. The number of sessions is limited by the time volunteers can give to the project. With between 35-40 children attending in addition to one or more parents, catering and mentoring requires many volunteers..

The Church's Magazine continues to be a popular method of getting our message across. There are several copies sent out by post and members always respond with appreciation. In order to promote the work of the Church and reach out through modern media Park Church now has a Facebook page in addition to its website which has been running for a number of years. These are more important than ever given that we no longer have sufficient volunteers to deliver individual invitations to communion and other important events.

Stewardship

Although we still encourage people to increase their regular donations annually, 2019 saw the beginning of the new Church of Scotland Stewardship programme called "A Narrative of Generosity" which we are adopting. This is a much wider approach to Stewardship, and instead of concentrating on time, talents and money in a 3 year cycle it looks at everything we have and everything we do to steward God's gift to us. This approach focuses on 12 "stories" in which time, talents and money continue to feature, but also included are areas such as youth, possessions, relationships, vision and volunteering etc.

In 2019 we began to look at volunteering, and since there are many volunteers within Park Church who do a great variety of jobs, it is hoped that several ways of celebrating our volunteers can be found to show appreciation. While reflecting on this, the Kirk Session also noted a few areas for taking forward this topic and enjoyed a visit from Ashley Johnston, Stewardship Development Officer, who led discussion on volunteers. To this end the youth leaders identified several young people who volunteer both inside and outside the organisation and they were all presented with a certificate. It is hoped that a special service to thank all our volunteers will be held in 2020.

All our activities require financial support and we are keen to be seen as a caring and compassionate source in the community and beyond.

Financial Review

The church still relies on all of its members to contribute as generously as they can to the funds of their church and it is to their credit that we pay our way year after year and carry forward a credit balance. The church is located in a predominantly working class area and there are no wealthy benefactors able to contribute large amounts of money to meet ordinary or extraordinary expenditure. We use our money sensibly and sensitively and are also aware of

Trustees Annual Report (cont) Year ended 31st December 2019

the needs of those less well off than ourselves and respond generously to charities, local, nationally and internationally.

At the beginning of the year we embarked on the planning for an ambitious refurbishment programme for the church sanctuary. The congregation were asked where the priorities lay for refurbishment and the main suggestions were enhancements to the heating, lighting, seating, flooring and audio visual areas. We contacted architects who offered advice and suggestions. We have only begun to accumulate funds for this project and will continue to do so. However we cannot take firm proposals and costings to Presbytery for permission to renovate and spend large sums of money until we are given the right to call a new minister, therefore this project is currently on hold for the time being.

As the congregation ages, we lose many of our older members who are traditionally very generous supporters. This year we again remind members of the difficulty of declining givings and rising costs with a request to review, if possible, their contributions and the advantages of standing orders, direct debits and gift aid mandates. While this year's budget was based on using a small amount of balances accrued in previous years, tight budgetary control prevents any budget over-run

Our members continue to support the Capital Project Fund, which will be used to pay for the refurbishment to the church sanctuary

Reserves Policy

This Church has never been in a position as far as the General Fund is concerned of having any significant reserves at the end of the year. However the Kirk Session aims to achieve a small surplus of income over expenditure which builds up each year. The figure carried forward at the end of the financial year 2019 represents immediate reserves equivalent to a minimum of six months running costs of the church. This can be used where there may be a shortfall in funding. The budget of 2019/20 is set with a view to preserving this level of reserve.

The Fabric Reserve is there to cover any unbudgeted emergency expenditure, and the Capital Projects Fund is mainly reserved for a specific project, currently the planned refurbishment of the Church Sanctuary.

Statement of Trustees' Responsibilities

The members of the Kirk Session must prepare financial statements, which give sufficient detail to enable an appreciation of the transactions of the Church during the financial year. The members of the Kirk Session are responsible for keeping proper accounting records, which, on request, must reflect the financial position of the Church at that time. This must be done to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 and the Regulations Anent Congregational Finance approved by the General Assembly of the Church of Scotland in 2007. They are also responsible for safeguarding the assets of the Church and must take reasonable steps for the prevention and/or detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf,

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Mrs C Crocker

Session Clerk

Ardrossan Park Parish Church

Independent Examiners Report to the Trustees of Ardrossan Park Parish Church of Scotland

I report on the accounts of the charity for the year ended 31st December 2019 which are set out on pages eight to twelve.

Respective responsibilities of trustees and examiners

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is our responsibility to examine the accounts as required under section 44 (1) (c) of the Act and to state whether particular matters have come to our attention.

Basis of independent examiner's statement

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosure in the accounts, and seeks explanation from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiners statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44 (1)(a) of the 2005 Act and Regulation 4 of 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs S Manson
Ayrshire Community Trust
27-29 Vernon Street
Saltcoats
KA21 5HE

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	Unrestricted	Restricted	Endowment		
	Funds	Funds	Funds	Total	Total
	2019	2019	2019	2019	2018
Receipts	£	£	£	£	£
Legacies	0	0	0	0	0
Donations	77,407	10,989		88,396	89,017
Activities for Generating Funds					
Bank & Deposit interest		123		123	93
Investment income	0	0	0	0	0
Loan Income	0	0	0	0	0
	77,407	11,112		88,519	89,110
Rental of premises	2,365	0	0	2,365	3,200
Sale of assets	0	0	0	0	0
Sale of investments	0	0	0	0	0
Grants	0	0	0	0	0
Receipts from General Trustees	0	0	0	0	0
Other Receipts	0	0	0	0	0
Total Receipts	79,772	11,112	0	90,884	92,310
Payments					
Costs of generating funds	213	0	0	213	185
Charitable activities	69,926	2,432	0	72,358	75,076
Governance costs	0	0	0	0	0
Building & Refurbishment Costs	0	0	0	0	0
Loan repayment	0	0	0	0	10,269
Total Payments	70,139	2,432		72,571	85,530
Excess of Receipts over Payments for the year before transfers	9,633	8,680		18,313	6,780

Transfers	0	0	0	0
Excess of Receipts over Payments for the year	9,633	8,680	18,313	6,780

Statement of Balances
At 31 December 2018

	Unrestricted	Restricted	Endowment	Total	Total
	Funds	Funds	Funds	2019	2018
	£	£	£	£	£
Bank & Deposit Balances					
Bank & deposit balances brought forward	33,524	23,100		56,624	49,844
Movement in year:					
Excess of Receipts over Payments for the year	9,633	8,680		18,313	6,780
Transfers	0	0		0	
Bank & deposit balances carried forward	43,157	31,780		74,937	56,624
Investments at market value					
	0	0	0	0	0
Assets					
Gift Aid Receivable	10,515	777	10,671		10,764
Liabilities					
Loan from General Trustees	0	0	0	0	0

The Kirk Session and Financial Board approved the accounts on 19th March 2020

For and on behalf of the Kirk Session and Financial Board

Session Clerk

Treasurer

Ardrossan Park Parish Church
Notes to the Accounts

1. Trustee Remuneration and Related Party Transactions

During 2019 Rev Tanya Webster received £3,414 made up as follows £1,247 in travelling expenses, £1,496 for Council Tax on the Manse and £671 for rental and calls made from the Manse telephone. No other trustee received any remuneration during 2019

2. Movements in Funds

	At 1 January				At 31 Dec
	2019	Receipts	Payments	Transfers	2019
	£	£	£	£	£
Unrestricted funds					
General Fund	33,524	79,772	70,139	0	43,157
Designated Capital Project Fund Loan	0	0	0	0	0
	33,524	79,772	70,139	0	43,157
Restricted Funds					
Fabric Reserve Fund	14,101	116	0	0	14,217
Capital Projects Fund	5760	8,176	0	0	13,936
Choir Fund	497	84	44	0	537
Guild Fund	701	2,096	1,814	0	983
Sunday School Fund	1,147	640	574	0	1,213
Session Benevolent Fund	894	0	0	0	894
	23,100	11,112	2,432	0	31,780
Total funds	56,624	90,884	72,571	0	74,937

3. Purposes of Restricted Funds

Fabric Fund: The Trustees have set aside funds for the maintenance of the Church property
 Choir Fund: The Trustees have set aside funds for the purchase of music resources for use in worship.
 Sunday School Fund: The Trustees use this fund for the good running of the Sunday School.
 Capital Projects Fund: The Trustees have set aside funds for refurbishment and renovation of Church Property
 Guild Fund: This fund is operated by and is used for the purposes the Guild members decide.
 the Session Benevolent Fund is for charitable purposes at the discretion of the Minister

4. Purposes of Endowment Funds

Ardrossan Park Parish Church has no Endowment Funds or Legacies

5. Analysis of Donations	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2019	Total 2018
	£	£	£	£	£
WFO Scheme (non Gift Aid)	10,351	0	0	10,351	11,016
Gift Aid Donations	40,113	0	0	40,113	41,053
Tax Recovered on Gift Aid Donations	13,188	1,129	0	14,317	13,744
Ordinary Offerings (Open Plate)	3,596	0	0	3,596	3,520
Other Ordinary Offerings, Donations etc	12,524	9,983	0	22,507	22,977
	79,772	11,112	0	90,884	92,310

6. Costs of generating funds	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2019	Total 2018
	£	£	£	£	£
Investment Managers' fees	0	0	0	0	0
Offering envelopes	213	0	0	213	185
	213	0	0	213	185

7. Charitable Activities

Ministries & Mission Allocation	43,989	0	0	43,989	45,333
Presbytery dues	1,425	0	0	1,425	1,375
Voluntary Additional Stipend	0	0	0	0	0
Minister's expenses	1,918	0	0	1,918	1,972
Ministerial Assistance	0	0	0	0	0
Pulpit supply	755	0	0	755	300
Other staffing costs	5,766	0	0	5,766	5,964

Fabric repairs & maintenance	2,344	0	0	2,344	5,101
Council Tax	1,496	0	0	1,496	1,600
Heating & lighting	5,086	0	0	5,086	3,908
Insurance	1,888	0	0	1,888	1,869
Other building costs	0	0	0	0	0
Organ & music	0	44	0	44	107
Printing stationery & postage	1,907	0	0	1,907	1,947
Other expenses	3,302	2,388	0	5,690	15,819
	70,089	2,432	0	72,521	85,480
Governance costs					
Independent examiner's fees	50	0	0	50	50
Other payments					
Purchase of assets	0	0	0	0	0
Purchase of Investments	0	0	0	0	0
	0	0	0	0	0
	70,139	2,432	0	72,571	85,530

8. Minister's Stipend

All Church of Scotland congregations contribute to the National Stipend Fund which bears the costs of all ministers' stipends and employer's contributions for national insurance, pension and housing and loan fund. Ministers' stipends are paid in accordance with the national stipend scale, which is related to years of service. For the year under review the minimum stipend was £27,585 and the maximum stipend (in the fifth and subsequent years) £33,899

9 Collections for Third Parties

2019

2018

£

£

Christian Aid	579	465
Retirement Collection Rev D Granger	0	154
C H A S	105	102
Harvest Collection/Alzheimer Scotland	0	742
Retirement Collection for Malawi Fund	134	390
Remembrance Collection Help for Heroes	153	146
Retirement Collection Archie Currie	0	340
Leaving gift for Rev Tanya Webster	770	0
Harvest Collection/Mary's Meals	712	0
Total	2,453	2,339